DEPARTMENT OF THE ARMY
ACTIVITY/ORGANIZATION
5635 NAME AVE
INSTALLATION, STATE 11117-1326

REPLY TO
ATTENTION OF

Office Symbol XX November XXXX

MEMORANDUM FOR Army Medical Department (AMEDD) Civilian Corps,
3630 Stanley Road, JBSA Fort Sam Houston, TX 78234

SUBJECT: Wolf Pack Award Nomination Commander's Endorsement

1. The Inter-Service Team at the Army Medical Department Civilian Corps office did an amazing job in organizing all of its initiatives within one platform to share for the entire enterprise. This team of 45 Active Duty and Army Medicine civilians performed under challenging circumstances during the COVID 19 pandemic and still were able to accomplish this task.

2. This dynamic team of individuals performed their duties to the highest standards and whole heartedly embraced the challenges head on.

3. The command fully supports and endorses this nomination for the Wolf Pack award.

4. The point of contact is the undersigned.

JOHN DOE
GRADE/RANK,
ACTIVITY/ORGANIZATION